



# Climate Friendly Purchasing Toolkit; An Introduction

[www.westcoastclimateforum.com](http://www.westcoastclimateforum.com)

Tuesday, May 3, 2016



**West Coast Climate**  
& Materials Management Forum

# West Coast Climate and Materials Management Forum

The West Coast Climate and Materials Management Forum is an EPA-convened collaboration of state, local, and tribal government

- ▣ Develop ways to institutionalize sustainable materials management practices.
- ▣ Develop tools to help jurisdictions reduce the GHGs associated with materials



# Check out the Forum's Resources

- [Original Report Connecting Matls/Climate](#)
- [Research Summaries](#)
- [Turnkey Materials Management Presentation](#)
- [Climate Action Toolkit](#)
- [Food Too Good to Waste Toolkit](#)
- [Climate Friendly Purchasing Toolkit](#)
- [www.westcoastclimateforum.com](http://www.westcoastclimateforum.com)



# West Coast Climate Forum

## Webinar Series Disclaimer

This webinar is being provided as part of the West Coast Climate and Materials Management Forum Webinar Series. The Forum is convened by EPA Regions 9 and 10 and operates under statutory authority in the Pollution Prevention Act, the Resource Conservation and Recovery Act (RCRA), and the Clean Air Act. We invite guest speakers to share their views on climate change topics to get participants thinking and talking about new strategies for achieving our environmental goals. Mention of trade names or commercial products does not constitute endorsement or recommendation for use.

**Please note the opinions, ideas, or data presented by non-EPA speakers in this series do not represent EPA policy or constitute endorsement by EPA.**



# Climate Friendly Purchasing Toolkit; An Introduction

## Moderator



**Shannon Davis**  
West Coast Climate  
Co-lead, EPA Region 9

## Speakers



**Karen Cook**  
Sustainability Project Mgr  
Alameda County



**Aaron Toney**  
Senior Associate  
Good Company



**West Coast Climate**  
& Materials Management Forum



# Climate Friendly Purchasing Toolkit

Shannon Davis

US EPA, Region 9

[davis.shannon@epa.gov](mailto:davis.shannon@epa.gov)

Tuesday, May 3, 2016



**West Coast Climate**  
& Materials Management Forum

[www.westcoastclimateforum.com](http://www.westcoastclimateforum.com)

# Celebration Time



**West Coast Climate**  
& Materials Management Forum



# Toolkit Goals

## Toolkit Goals:

- Reduce carbon footprint from purchases
- Identify the most carbon-intensive products and services
- Provide how-to guide for purchasing professionals







# Toolkit Modules



Construction



Asphalt



Concrete



Carpet & Flooring



Food



Fuels



Information &  
Communications Technology

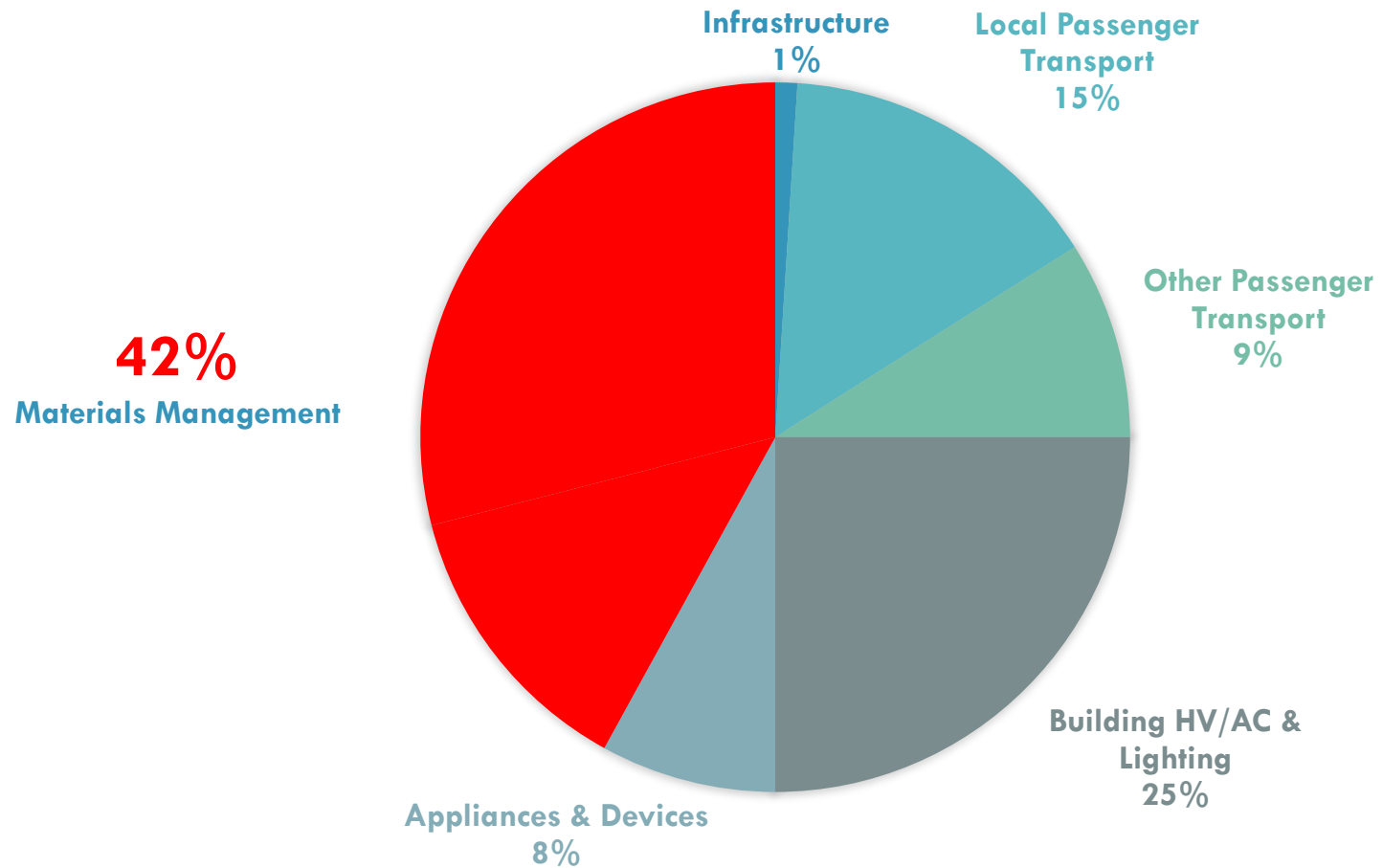


Professional Services





# Systems Based GHG Emissions



# Life Cycle of Products and Services (materials)



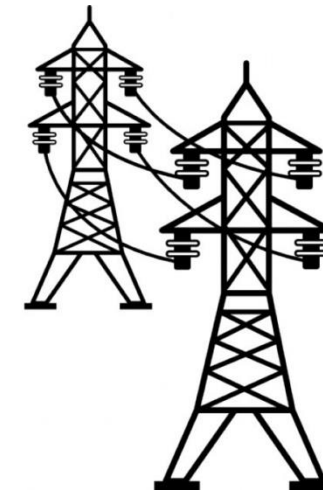
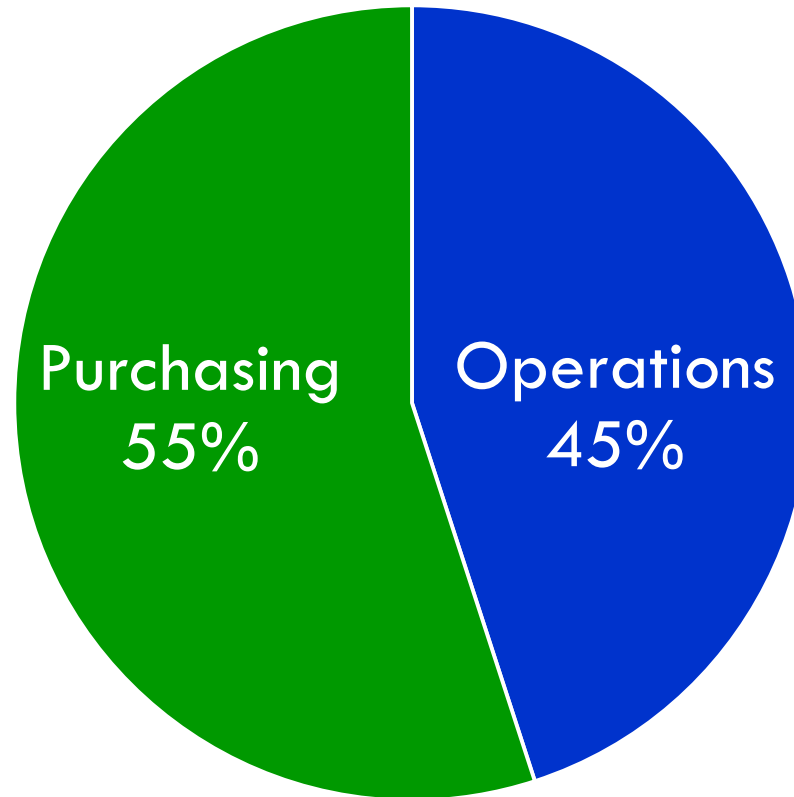
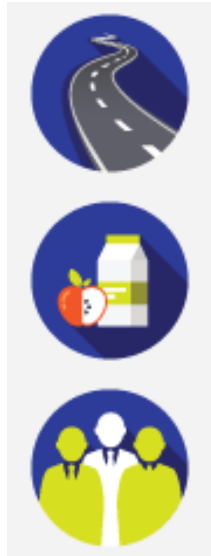
# Public Institution Purchasing Power

---

Governments, collectively, spend  
over ***1.6 trillion dollars year***



# GHG Emissions from Public Institutions



Examples:  
Use of electricity,  
company owned cars, etc.



# Scope of Toolkit

---

- Cities, counties, public utilities, higher education
- Carbon lens
- Modular



# Toolkit Modules

## Sector-specific strategies

Each module includes background on how the sector contributes to GHG emissions, and guidance on specific purchasing strategies to reduce GHG emissions.



Carpeting &  
Flooring



Construction  
Asphalt, Concrete and  
More



Diesel Fuels



Food



Information and  
Communication  
Technology (ICT)



Professional  
Services

# Sector Specific Reduction Strategies

- Reducing the amount of goods and services purchased
  - ▣ Food: menu planning
  - ▣ Carpet: replacing only worn areas
- Shifting the way that goods and services are purchased
  - ▣ ICT: buying services of the cloud instead of servers
- Identifying and purchasing less carbon intensive products that still provide performance
  - ▣ Warm Mix Asphalt



# Sector Specific Reduction Strategies, cont

- Build in incentives for vendors to use different/less
  - ▣ Carpet and Concrete Environmental Product Declarations (EPDs)
- Shift the way that goods and services are used
  - ▣ Diesel: no-idling policy
  - ▣ Carpet: maintenance
- Utilize alternative end of life strategies
  - ▣ Food: Recovery



# Targeting Tools

## Targeting Tools

To help government target their efforts on the most significant GHG emissions in the supply chain.



### *How to complete a supply chain GHG inventory*

This detailed primer shows how to combine purchasing data and available LCA tools to get a complete picture of the GHG emissions in your organization's specific supply chain.



### *Trends Analysis*

Instructions are provided on how to use the data from trends analysis to target GHG reductions. It is a compilation of more than 40 supply chain GHG inventories, sortable by organization type, size, and total supply chain budget.

# More Toolkit Resources

---

## Purchasing Resources

Including model and sample specifications, evaluation criteria, contract language, and vendor qualifications.

## Case Studies

Real world experiences from organizations of all sizes.

## Measurement Tools

Approaches for measuring and tracking GHG reductions in the supply chain and results from purchasing changes.

# Pilot Organizations Wanted!

## Be an CFPT Pilot Organization!

- ▣ Get expert and peer-to-peer assistance in implementing any part of the Toolkit.
- ▣ Get \$10-15K in contractor assistance and access to peer-to-peer assistance from Forum members
- ▣ Help improve the Toolkit

## What's it involve?

- ▣ Commitment to implementing at least one of the strategies in the Toolkit
- ▣ Report results and lessons learned

**Contact John Katz, EPA Region 9: [katz.john@epa.gov](mailto:katz.john@epa.gov)**

# Upcoming Webinars

---

- Tuesday, May 17
  - ICT & Diesel Fuel
  
- Tuesday, June 7
  - Concrete & Asphalt
  
- Tuesday, June 20
  - Food

# Climate Friendly Purchasing Toolkit; An Introduction

## Moderator



**Shannon Davis**  
West Coast Climate  
Co-lead, EPA Region 9

## Speakers



**Karen Cook**  
Sustainability Project Mgr  
Alameda County



**Aaron Toney**  
Senior Associate  
Good Company



**West Coast Climate**  
& Materials Management Forum

# THANK YOU

- Next Webinar: Tuesday, May 17
  - Watch you email for registration
- Survey



# Calculating Supply Chain Greenhouse Gas Emissions for Institutional Purchasing A How To Guide

West Coast Climate Forum  
May 3, 2016

Aaron Toney's  
Good Company  
Eugene, OR



**West Coast Climate  
& Materials Management Forum**

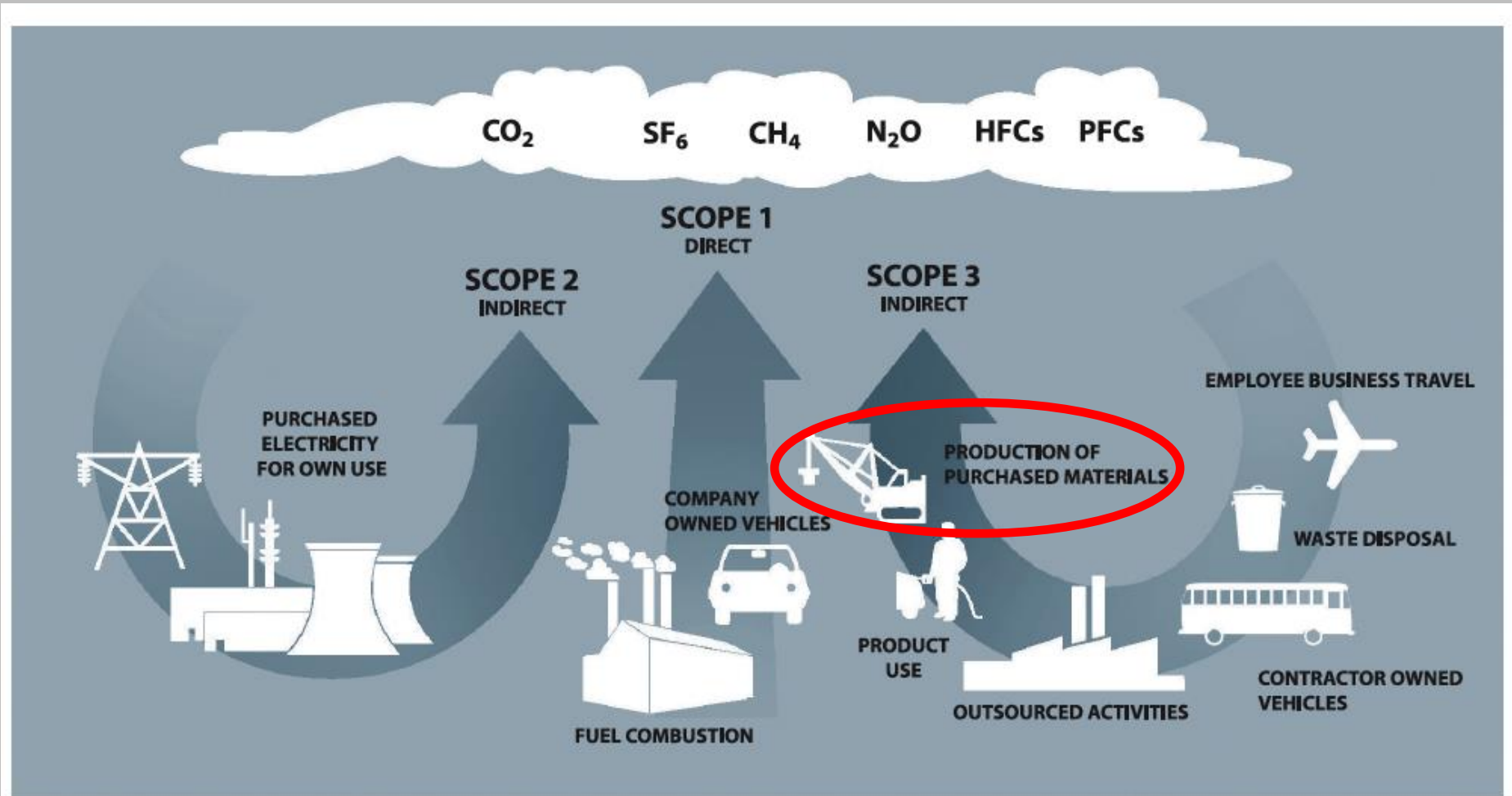


# Good Company

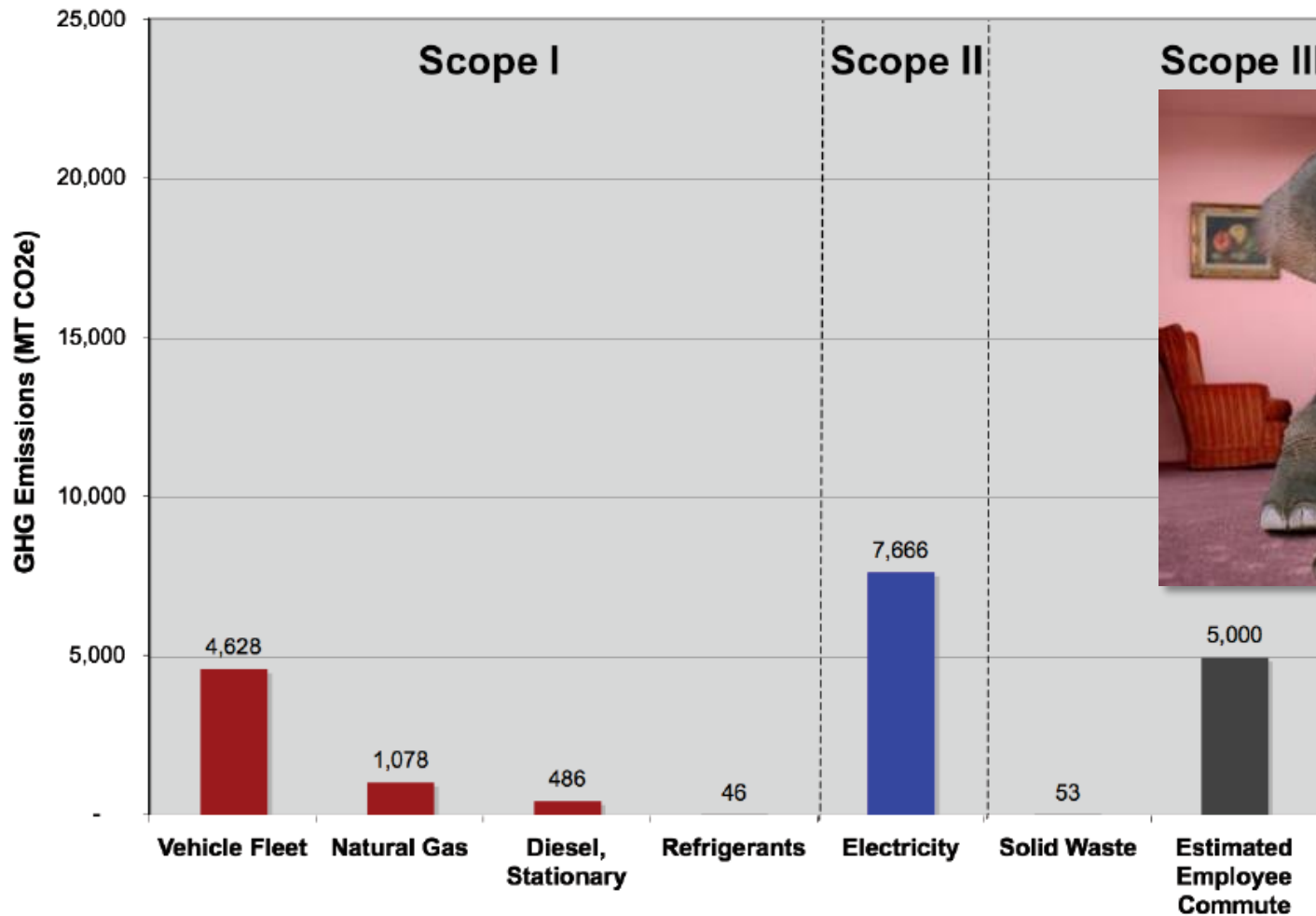
- sustainability research and consulting firm
- mission-driven, for-profit
- clients: government, higher ed, private sector

Scopes 1 & 2 (Required)	Public	Private	Capital Projects	TOTAL
Electricity Use (generated and purchased)	45	30	14	89
Stationary Fuel Use (natural gas, etc.)	45	30	14	89
Fugitive Emissions of Refrigerant Use	45	30	N/A	75
Fleet Fuel Use (diesel, gasoline, LNG, etc.)	45	30	14	89
Scope 3 (Optional but Recommended)	Public	Private	Capital Projects	TOTAL
Solid Waste Management	45	23	11	79
Employee Commute	45	24	8	77
Business Travel (air, car, train, etc.)	45	23	8	76
Supply Chain Purchases from Operations	30	24	14	68
Supply Chain Purchases from Capital Projects	30	24	14	68
Transit Access Trips	1	1	N/A	2
Benefits of Mode Shift to Transit, Congestion Relief and Land Use Multiplier	0	1	6	7
Benefits of Onsite Renewable Energy Generation	1	4	6	11

# GHG inventories and purchasing



# GHG elephant in the inventory...

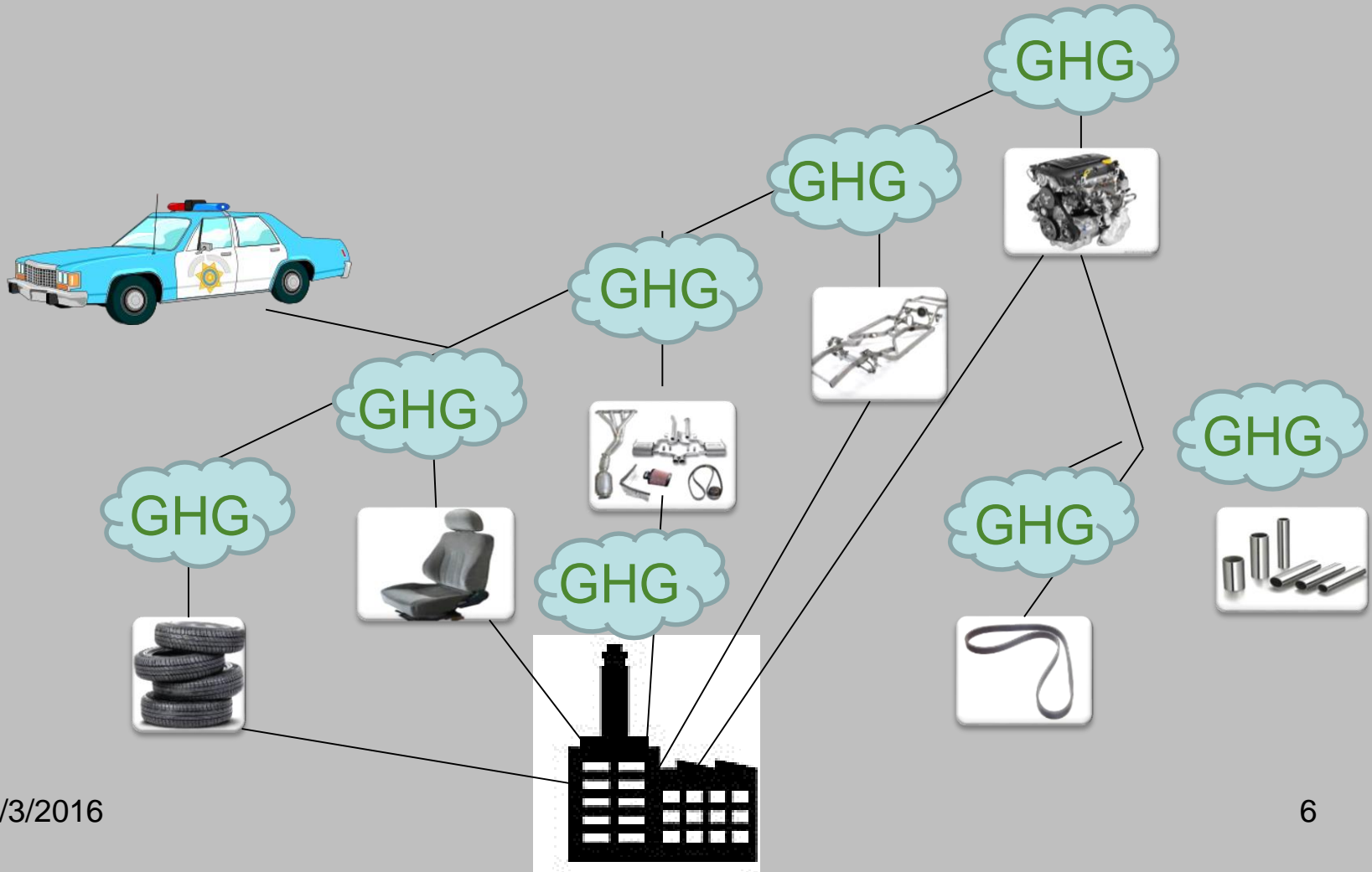


# Example of direct, Scope 1 operational emissions

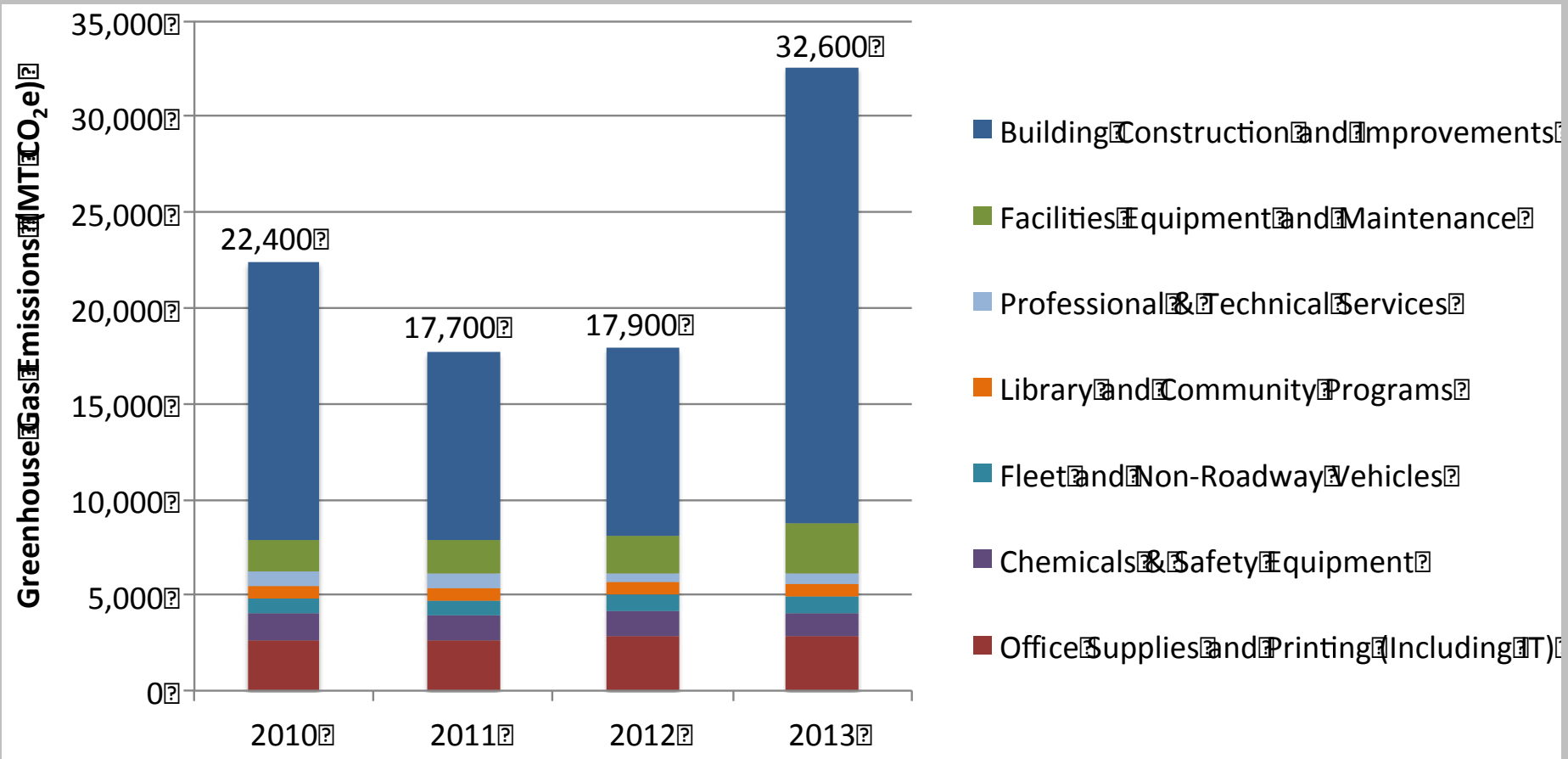
---



# Example of related indirect supply chain emissions



# Beginning with the end in mind - results



## Process Steps

---

- I. Leadership Support and Project Team
- II. Select an Approach and Tool
- III. Prepare a spreadsheet
- IV. Collect and Refine Purchasing Data
- V. Exclude Certain Purchases
- VI. Adjust Expenditures for Inflation
- VII. Sort and Group Data
- VIII. Assign GHG Intensities to Purchases
- IX. Calculate GHG Emissions
- X. Summarize the Results

For details visit <http://westcoastclimateforum.com/cfpt/HowTo>

## Process Steps

---

- I. Leadership Support and Project Team
- II. Select an Approach and Tool
- III. Prepare a spreadsheet**
- IV. Collect and Refine Purchasing Data
- V. Exclude Certain Purchases
- VI. Adjust Expenditures for Inflation
- VII. Sort and Group Data
- VIII. Assign GHG Intensities to Purchases
- IX. Calculate GHG Emissions
- X. Summarize the Results

For details visit <http://westcoastclimateforum.com/cfpt/HowTo>



## Process Steps

---

- I. Leadership Support and Project Team
- II. Select an Approach and Tool
- III. Prepare a spreadsheet
- IV. Collect and Refine Purchasing Data
- V. Exclude Certain Purchases
- VI. Adjust Expenditures for Inflation
- VII. Sort and Group Data
- VIII. Assign GHG Intensities to Purchases
- IX. Calculate GHG Emissions
- X. Summarize the Results

For details visit <http://westcoastclimateforum.com/cfpt/HowTo>

## Process Steps

---

I. Leadership Support and Project Team

II. Select an Approach and Tool

III. Prepare a spreadsheet

IV. Collect and Refine Purchasing Data

V. Exclude Certain Purchases

VI. Adjust Expenditures for Inflation

VII. Sort and Group Data

VIII. Assign GHG Intensities to Purchases

IX. Calculate GHG Emissions

X. Summarize the Results

For details visit <http://westcoastclimateforum.com/cfpt/HowTo>

## Approach – Converting \$ to CO<sub>2</sub>e

---

$$\text{\$} \cdot \frac{\text{CO}_2e}{\text{\$}} = \text{CO}_2e$$

\$ = expenditure (i.e. your purchasing data)

CO<sub>2</sub>e/\$ = “carbon intensity” of expenditure (from EIO/LCA)

CO<sub>2</sub>e = final estimate of total emissions in expenditure

## Inventory Tool: eiolca.net

---

- powerful web-based, public-domain tool
  - Carnegie Mellon University's Green Design Institute
  - translates economic activity into GHG emissions (and other things)
  - easy to use
  - free, based on deep research
  - Website: <http://www.eiolca.net>
- Economic Input-Output (EIO) =
  - model of the US economy
  - includes 428 economic sectors
- Lifecycle Assessment (LCA) =
  - details from academic literature on environmental impacts



## Inventory Tool: eiolca.net (continued)

---

- EIOLCA has limitations
  - a chainsaw, not a scalpel
  - results capture national averages
  - cannot use to compare products within one sector
  - 2002 data set
  - trade not included (i.e. products produced in China)

## Easy to use: Answer 5 questions

### 1 Choose a model:

Your current model is the **US 2002 Benchmark**, which is a **Producer Price** Model.

[\(Show more details\)](#)

US 2002 (428) ▾

### 2 Select industry and sector:

Search for a sector by keyword:

construction

Or browse for a sector below:

Construction ▾ Nonresidential commercial and health care structures ▾

### 3 Select the amount of economic activity for this sector:

1 Million Dollars [\(Show more details\)](#)

### 4 Select the category of results to display:

Greenhouse Gases ▾ [\(Show more details\)](#)

### 5 Run the model:

## Example of results

	<u>Sector</u>	<u>Total t CO2e</u>
	<i>Total for all sectors</i>	589.
230101	Nonresidential commercial and health care structures	216.0
221100	Power generation and supply	111.0
331110	Iron and steel mills	42.2
327310	Cement manufacturing	36.8
211000	Oil and gas extraction	25.1
324110	Petroleum refineries	17.7
484000	Truck transportation	16.0
325310	Fertilizer Manufacturing	9.67
32712A	Brick, tile, and other structural clay product manufacturing	7.88
3274A0	Lime and gypsum product manufacturing	6.20

## Example of results

	A	B	C	D	E	F	L
1							
2	Purchasing Category Description	Annual Expenditure	Inflation Correction Factor	Annual Expenditure (inflation corrected)	EIOLCA Sector # and Description	Total CO <sub>2</sub> e	Total CO <sub>2</sub> e
3		\$ / year	unitless	\$ / year		MTCO <sub>2</sub> e / \$1 Million	MT CO <sub>2</sub> e
4	Building Construction	\$1,000,000	0.81	\$810,000	230101: <b>X</b> structures	589	= 477
5	Paper	\$50,000	0.81	\$40,500	322120: Paper mills	1520	1231
6	Source: Data from purchasing department		ICF = (2002 CPI / Inventory year CPI)				MT CO <sub>2</sub> e = (E4/1000000)*G4
7							
8		=	User input cell				
9		=	Calculated with a Formula				



## Getting started on your inventory...

---

- Team
  - Interest in carbon accounting
  - Comfort with math and Excel
  - Familiar with accounting / purchasing systems and data
- Approach
  - Internal
  - Consultant
  - Hybrid
- Or...use the Trends Analysis and Toolkit to develop climate actions for purchasing

Thank you!

---



Aaron Toneys  
Senior Associate  
[aaron.toneys@goodcompany.com](mailto:aaron.toneys@goodcompany.com)  
(541) 341-GOOD (4663), ext. 218  
[www.goodcompany.com](http://www.goodcompany.com)

# Learning from Others: Trends Analysis of Inventories

Karen Cook  
Alameda County, CA

West Coast Climate Forum  
May 3, 2016



Alameda County  
**SUSTAINABILITY**  
*Local Action, Global Impact.*

# Alameda County

- Serving 1.5M people over 739 sq miles
- 9,500 employees
- 22 agencies/departments
- \$2.74B operating budget (FY2016)



# Targeting Tools

## Targeting Tools

To help government target their efforts on the most significant GHG emissions in the supply chain.



### *How to complete a supply chain GHG inventory*

This detailed primer shows how to combine purchasing data and available LCA tools to get a complete picture of the GHG emissions in your organization's specific supply chain.



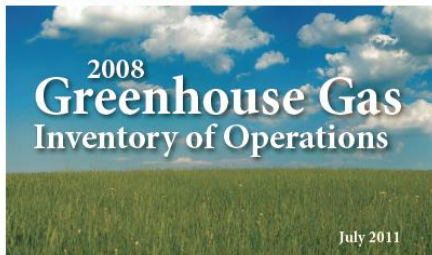
### *Trends Analysis*

Instructions are provided on how to use the data from trends analysis to target GHG reductions. It is a compilation of more than 40 supply chain GHG inventories, sortable by organization type, size, and total supply chain budget.

[www.westcoastclimateforum.com/cfpt](http://www.westcoastclimateforum.com/cfpt)

CONTENTS

Introduction and Policy Context  
Current Related Regulatory Requirements of the City of Hillsboro  
Boundaries  
Overview of Results  
Methods: Data, Protocols and Sensitivity Analysis  
Cost of Carbon  
Sustainability Efforts and Climate Action at the City of Hillsboro  
Contact Information and Additional Resources



INTRODUCTION

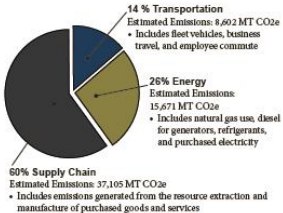
Because sustainable practices can bolster the well-being of existing and future communities, Washington County extended its sustainability practices to include an analysis of the environmental impacts associated with its operations. Specifically, we measured the greenhouse gas (GHG) emissions generated by six primary sources: Building Energy, Transportation, Refrigerants, Employee Commute, Solid Waste and Supply Chain.

The inventory is intended to establish a baseline of Washington County's GHG emission sources in order to make sound investment decisions that reduce both emissions and operating costs. The assessment of inventory data will allow Washington County to reduce the negative impacts of GHG emissions on human health, economies and the environment.

GHG sources are classified as either direct or indirect depending on whether the sources are owned or controlled by the organization. To distinguish between indirect and direct emissions, three "scopes" are defined for traditional accounting and reporting purposes in accordance with the World Resources Institute's Greenhouse Gas Protocols. The following pages will provide significant detail on the three scopes.

The chart below summarizes greenhouse gas emissions from mission-critical activities under the categories of transportation, energy and supply chain. Total emissions stemming from activities associated with Washington County operations are an estimated 61,378 metric tons carbon dioxide equivalent (MT CO<sub>2</sub>e).

2008 Washington County Greenhouse Gas Emissions



Prepared by:  
  
Good Company  
August 2011

# GHG Emissions Baseline Inventory, 2008

for Metro internal and business operations

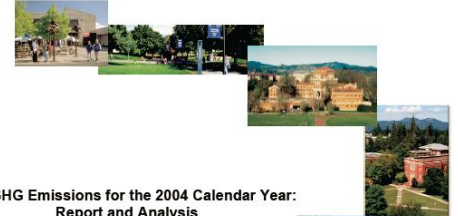
## ORANGE COUNTY TRANSPORTATION AUTHORITY



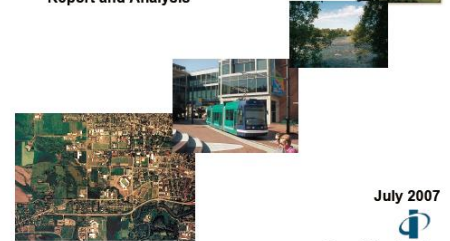
2005-2010 Greenhouse Gas Emissions Inventory:

Results, Analysis and Recommendations

# Oregon University System Greenhouse Gas Inventory



GHG Emissions for the 2004 Calendar Year:  
Report and Analysis



July 2007





# Project Team

## Project Partners



Alameda County  
**SUSTAINABILITY**  
*Local Action, Global Impact.*



**West Coast Climate  
& Materials Management Forum**

## Completed by



Good Company  
65 Centennial Loop, Suite B  
Eugene, Oregon 97401  
(541) 341-463 x213  
[aaron.toneys@goodcompany.com](mailto:aaron.toneys@goodcompany.com)

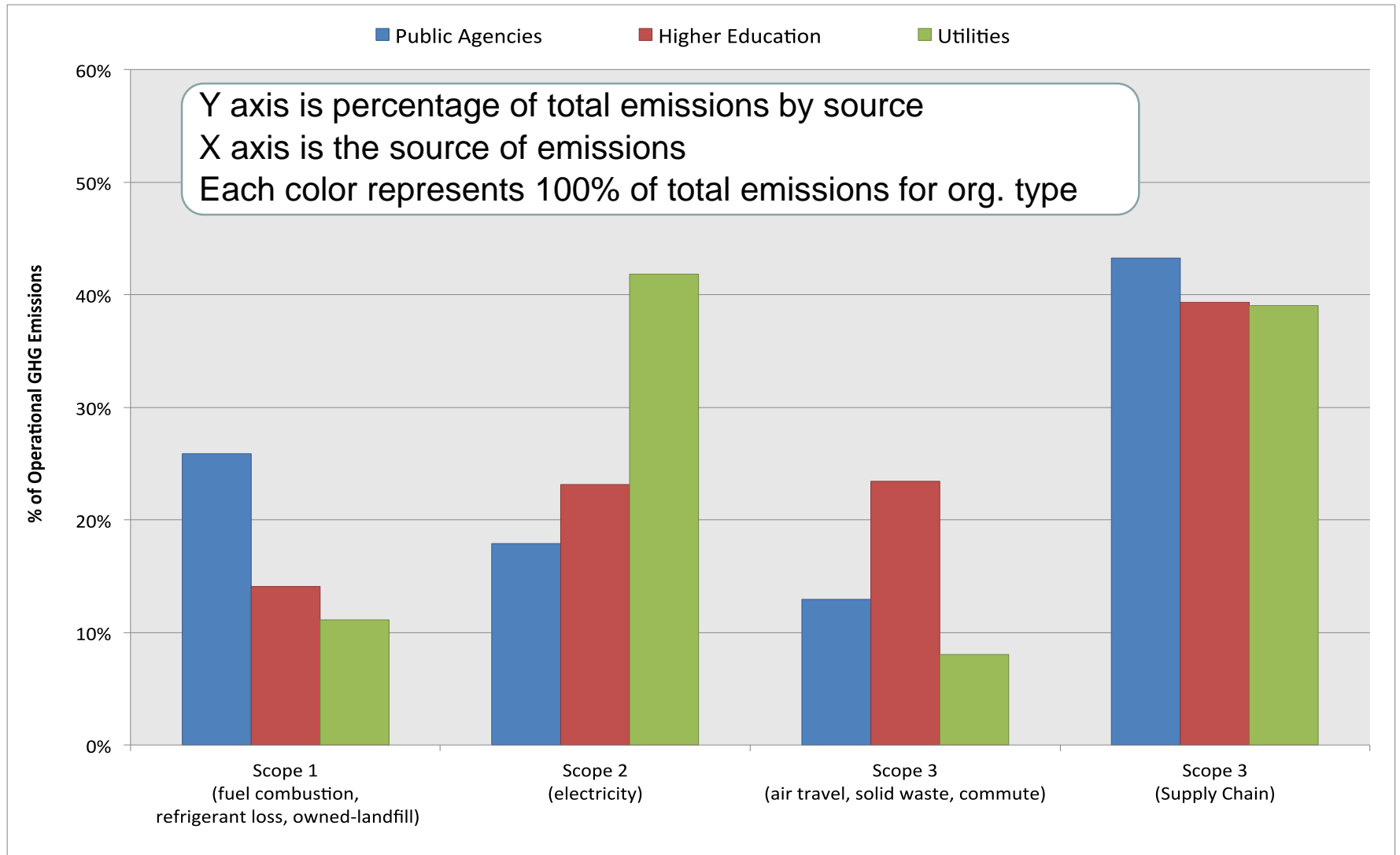
# Finding Trends in Results

- 86 inventories from 36 organizations
- Organization types:
  - Public Agencies
  - Higher Education
  - Public Utilities
- Alternate views:
  - Population & Revenue

Higher Education Funding Council for England (HEFCE)  
Portland Community College  
University of California - Berkeley  
University of Cambridge  
De Montfort University  
Nottingham Trent University  
Yale University  
University of Oregon  
Southern Oregon University  
Eastern Oregon University  
Western Oregon University  
Oregon State University  
Portland State University  
Oregon Institute of Technology  
University of Texas - Austin  
University of North Carolina - Willmington  
Portland, OR - Parks and Recreation  
Tualatin Hills, OR - Parks & Recreation District  
Eugene, OR  
Vancouver, WA  
Gresham, OR  
Hillsboro, OR  
Beaverton, OR  
Corvallis, OR  
Lake Oswego, OR  
Springfield, OR  
Orange County, CA - Transportation Authority  
Washington County, OR  
Alameda County, CA  
Portland Metro  
East of England Local Authorities  
Minnesota Pollution Control Agency  
Oregon DEQ Operational  
Joint Water Commission  
Eugene Metropolitan Wastewater Management  
Commission  
Eugene Water and Electric Board

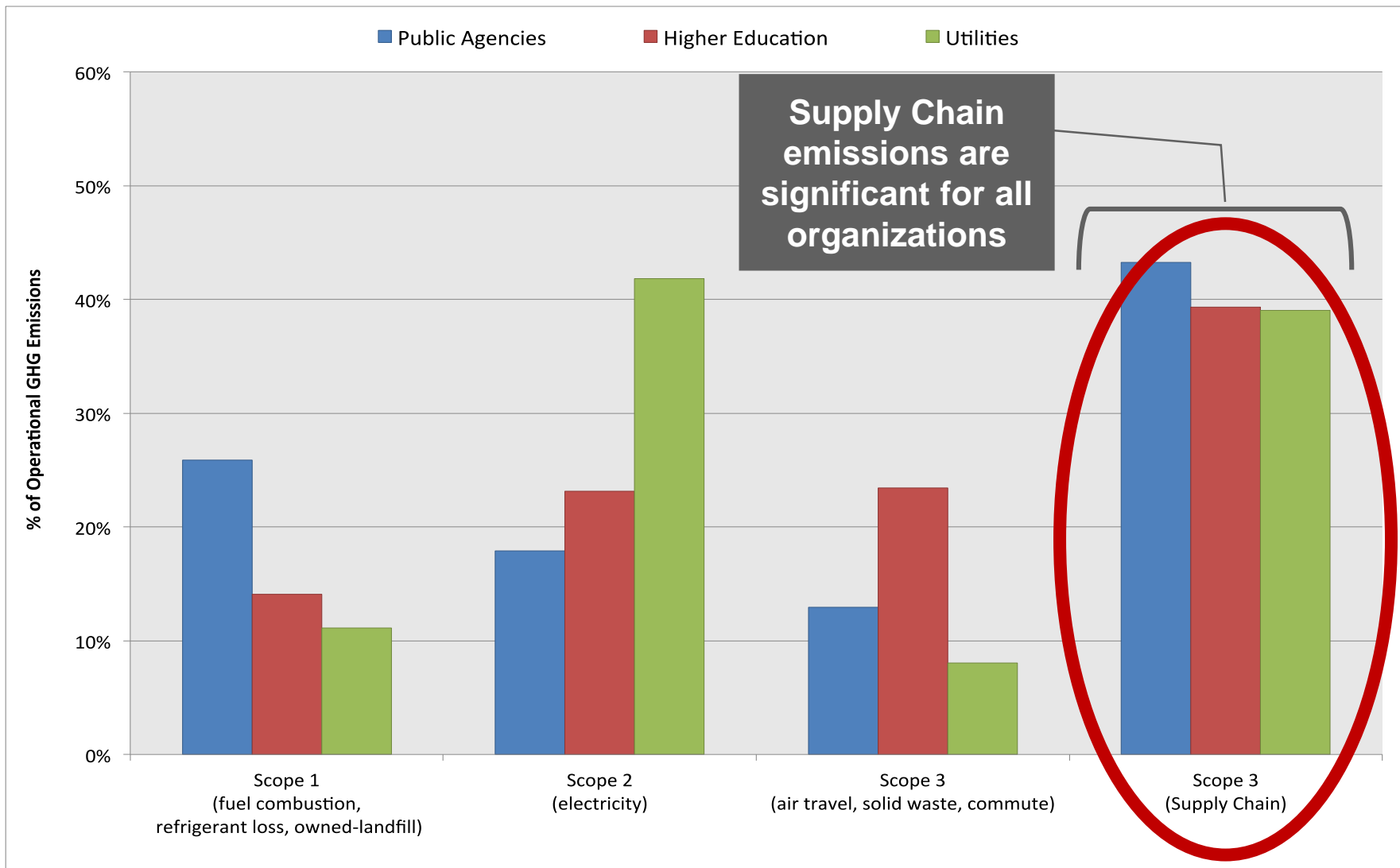


# Significance of Supply Chain GHG Emissions

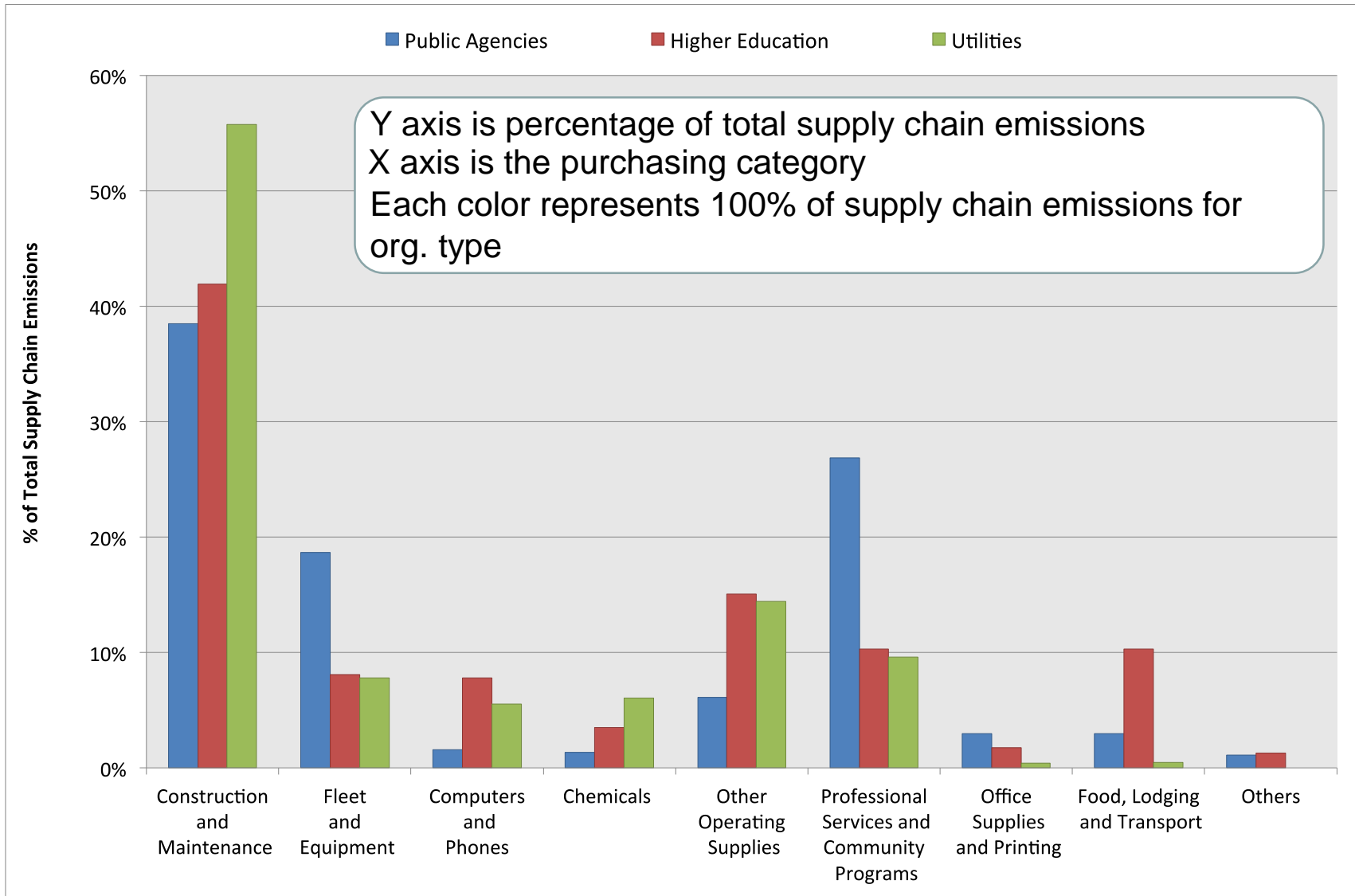


Source (next 7 slides): Good Company on behalf of StopWaste (2015). *Supply Chain Greenhouse Gas Inventory Meta-Analysis*

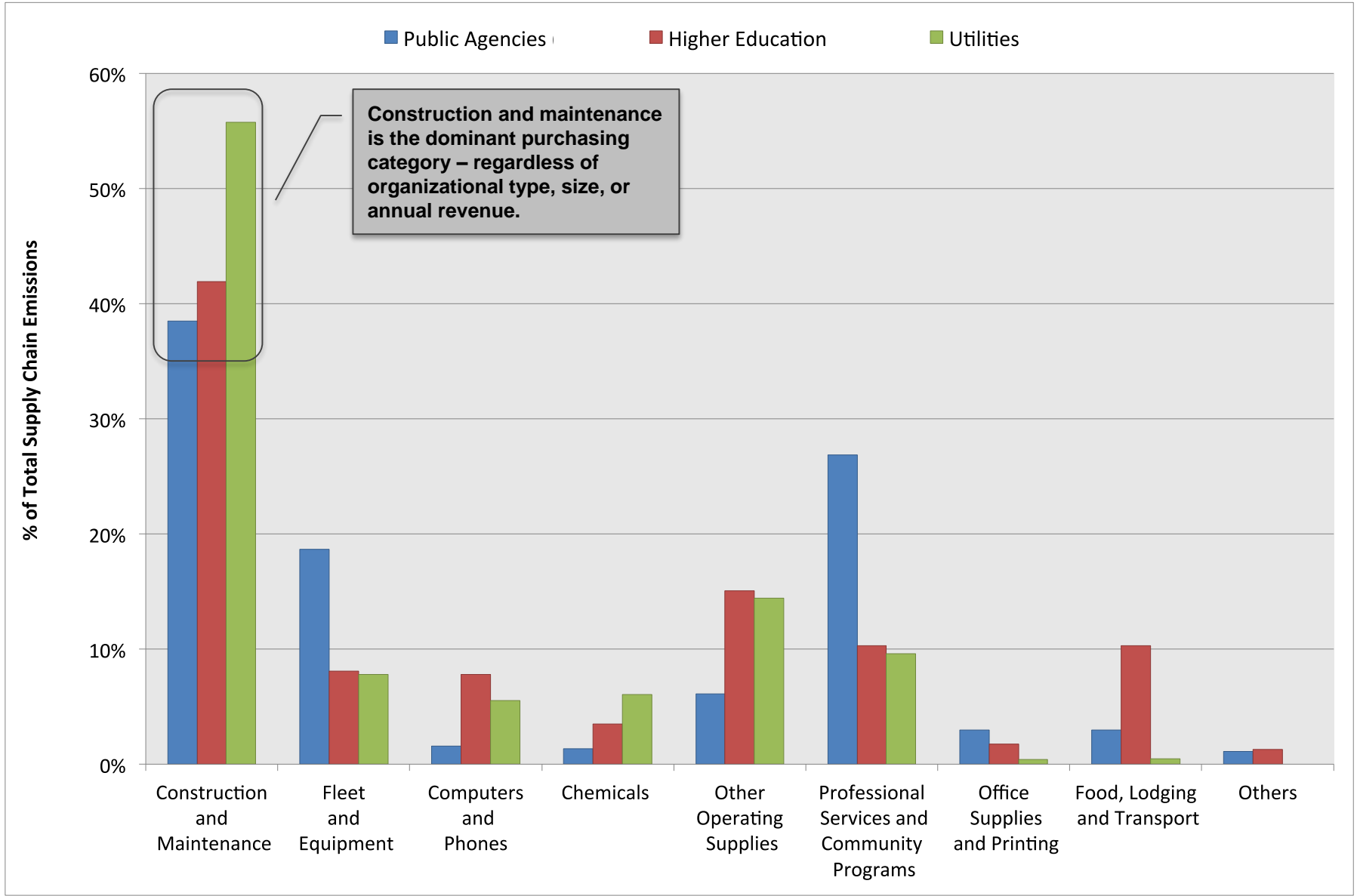
# Significance of Supply Chain GHG Emissions



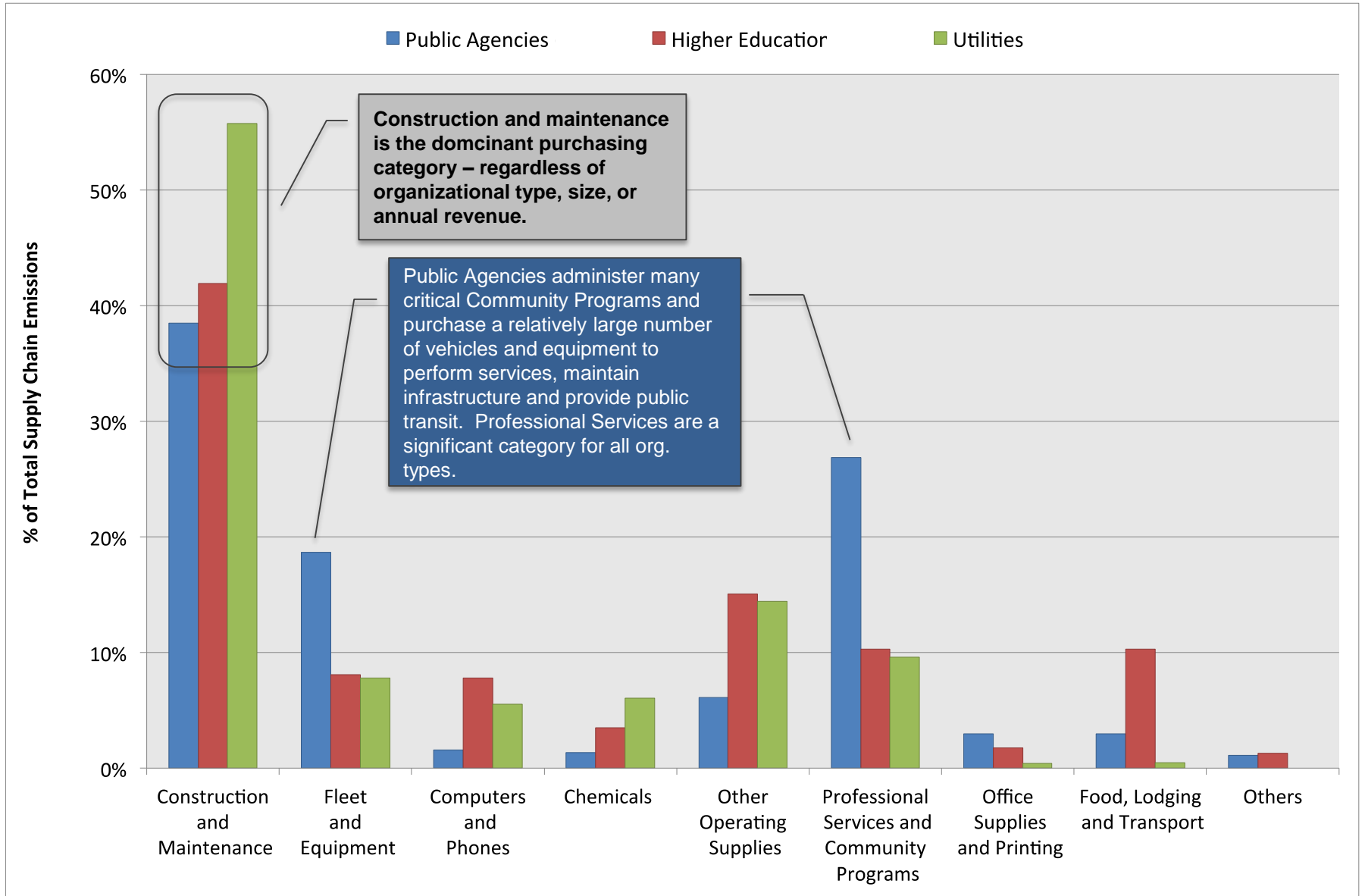
# Significant Purchasing Categories in Supply Chain GHG Emissions



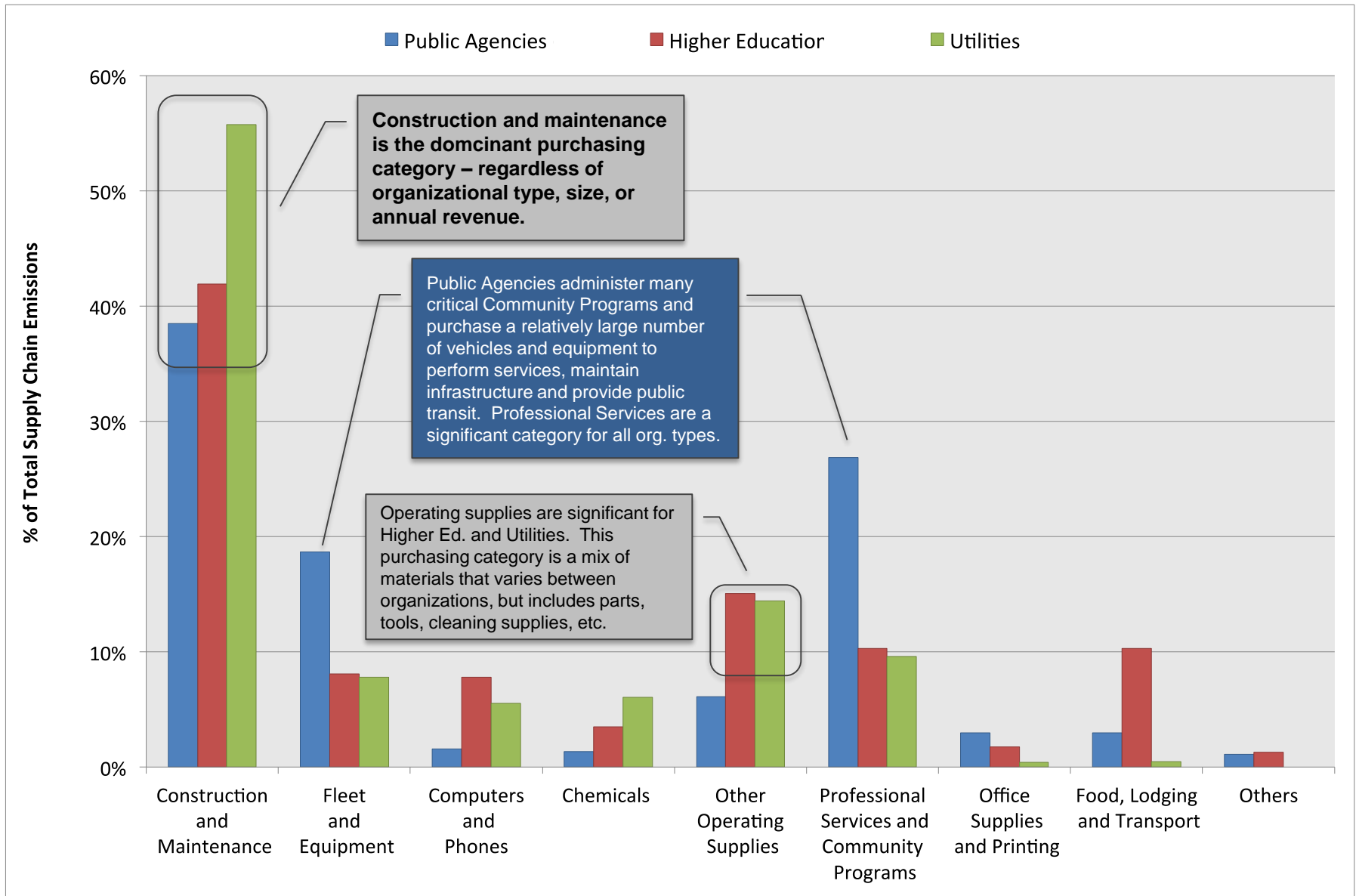
# Significant Purchasing Categories in Supply Chain GHG Emissions



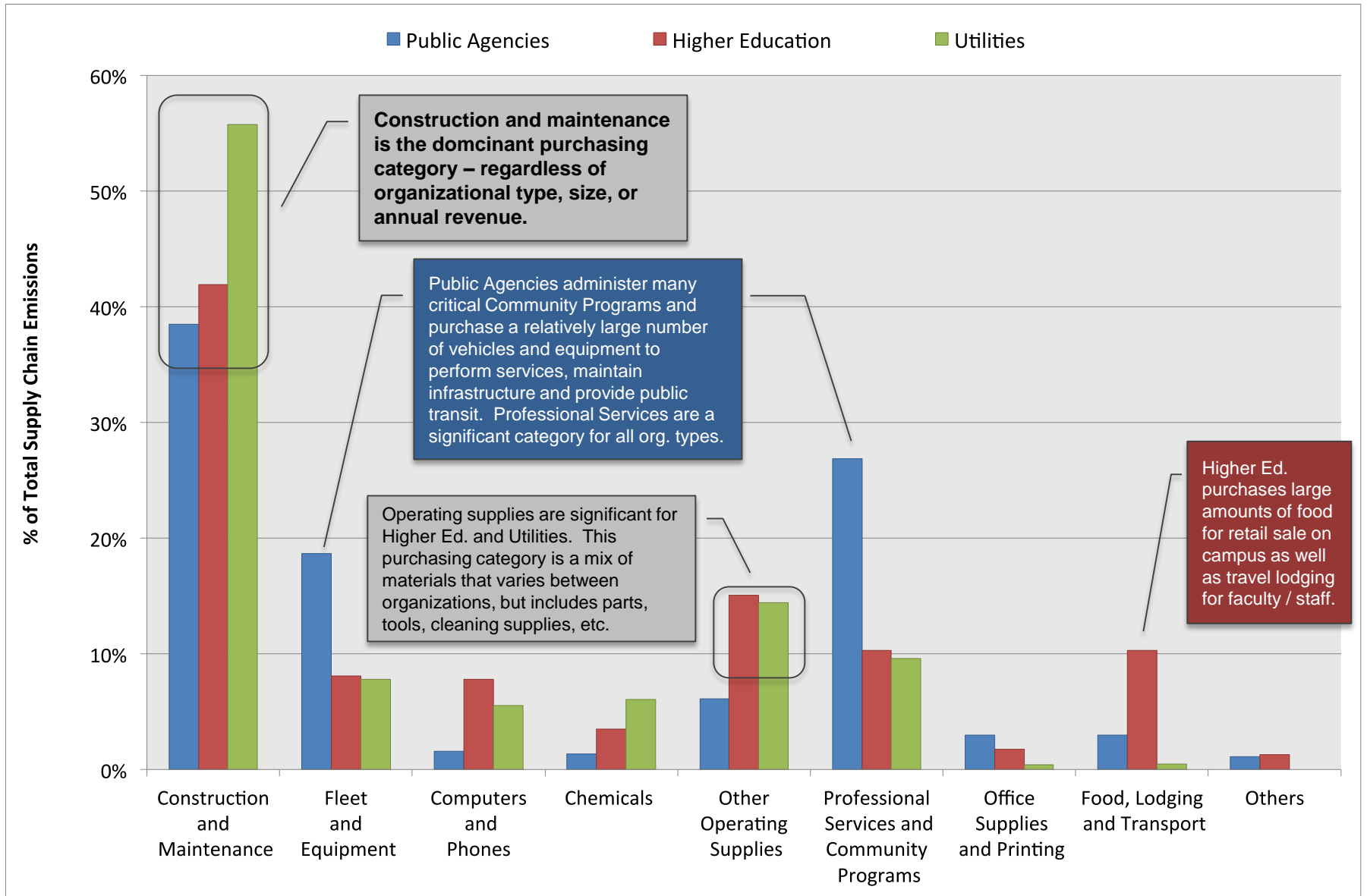
# Significant Purchasing Categories in Supply Chain GHG Emissions



# Significant Purchasing Categories in Supply Chain GHG Emissions

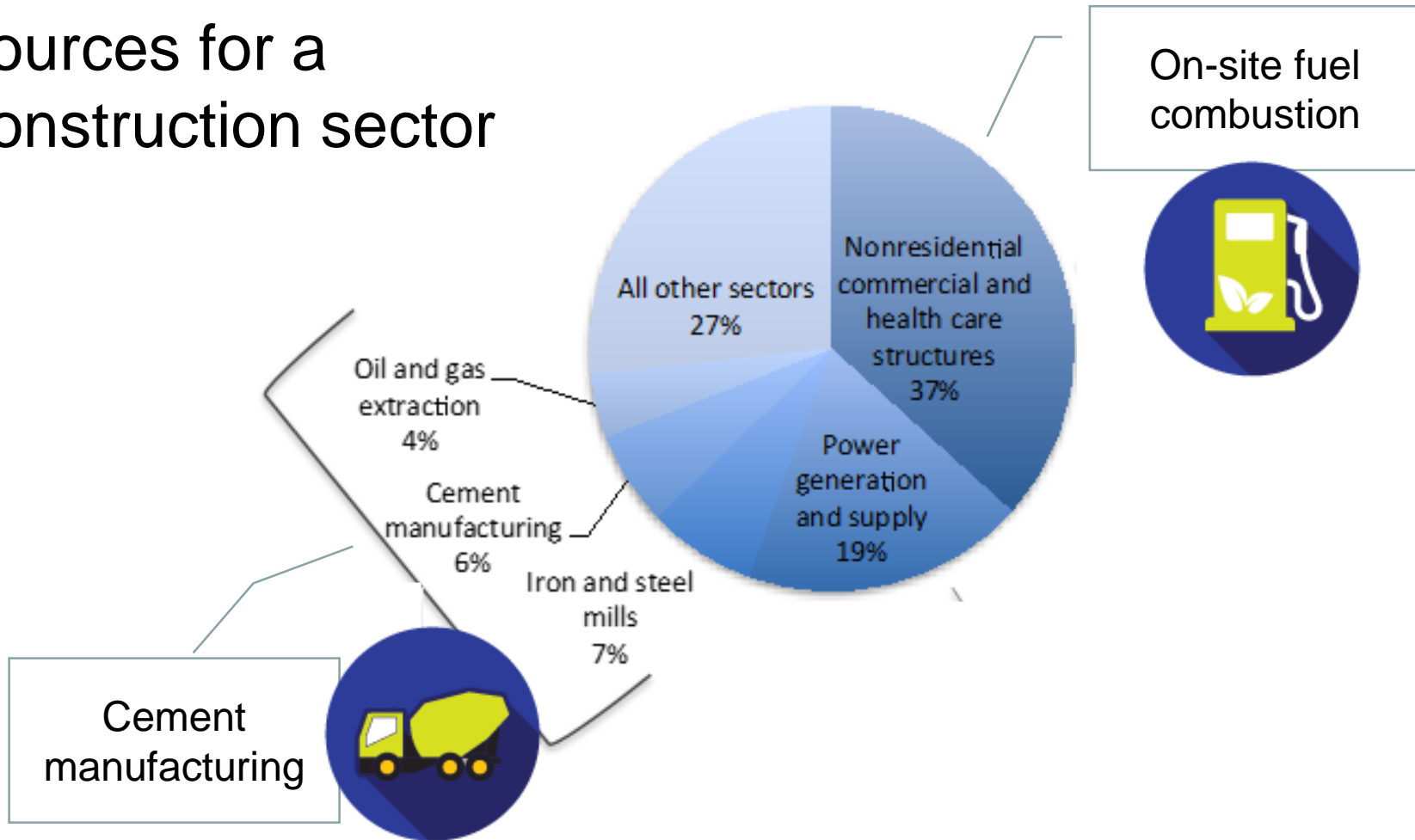


# Significant Purchasing Categories in Supply Chain GHG Emissions



# Purchasing Category “Hot Spots”

- EIO/LCA.net emissions sources for a construction sector





# Toolkit Modules

## Sector-specific strategies

Each module includes background on how the sector contributes to GHG emissions, and guidance on specific purchasing strategies to reduce GHG emissions.



Carpeting & Flooring



Construction  
Asphalt, Concrete and More



Diesel Fuels



Food



Information and Communication Technology (ICT)



Professional Services



# Thank You!

Karen Cook

(510) 208-9754

[Karen.Cook@acgov.org](mailto:Karen.Cook@acgov.org)

[www.acsustain.org](http://www.acsustain.org)



Alameda County

**SUSTAINABILITY**

*Local Action, Global Impact.*



# Climate Friendly Purchasing Toolkit; An Introduction

[www.westcoastclimateforum.com](http://www.westcoastclimateforum.com)

Tuesday, May 3, 2016



**West Coast Climate**  
& Materials Management Forum

# West Coast Climate and Materials Management Forum

The West Coast Climate and Materials Management Forum is an EPA-convened collaboration of state, local, and tribal government

- ▣ Develop ways to institutionalize sustainable materials management practices.
- ▣ Develop tools to help jurisdictions reduce the GHGs associated with materials



# Check out the Forum's Resources

- [Original Report Connecting Matls/Climate](#)
- [Research Summaries](#)
- [Turnkey Materials Management Presentation](#)
- [Climate Action Toolkit](#)
- [Food Too Good to Waste Toolkit](#)
- [Climate Friendly Purchasing Toolkit](#)
- [www.westcoastclimateforum.com](http://www.westcoastclimateforum.com)



# West Coast Climate Forum

## Webinar Series Disclaimer

This webinar is being provided as part of the West Coast Climate and Materials Management Forum Webinar Series. The Forum is convened by EPA Regions 9 and 10 and operates under statutory authority in the Pollution Prevention Act, the Resource Conservation and Recovery Act (RCRA), and the Clean Air Act. We invite guest speakers to share their views on climate change topics to get participants thinking and talking about new strategies for achieving our environmental goals. Mention of trade names or commercial products does not constitute endorsement or recommendation for use.

**Please note the opinions, ideas, or data presented by non-EPA speakers in this series do not represent EPA policy or constitute endorsement by EPA.**



# Climate Friendly Purchasing Toolkit; An Introduction

## Moderator



**Shannon Davis**  
West Coast Climate  
Co-lead, EPA Region 9

## Speakers



**Karen Cook**  
Sustainability Project Mgr  
Alameda County



**Aaron Toney**  
Senior Associate  
Good Company



# THANK YOU

- Next Webinar: Tuesday, May 17
  - Watch you email for registration
- Survey

